RCS Remote Alcohol Compliance Training

Revision 1.2 | Community reference: confirm details with your employer

Purpose: Help employees register for, complete, and document RCS Alcohol Service Compliance Training. This open guide preserves public-source guidance and flags the points each employer must confirm.

Purpose and scope

This guide helps employees access RCS Online Alcohol Service Compliance Training, complete it, and retain proof of completion. It separates published RCS course instructions and Florida requirements from employer-specific procedures that still require confirmation.

Intended audience: employees who serve alcohol, including servers, bartenders, banquet captains, banquet servers, and managers responsible for alcohol service.

1. Access the training

1. Open the official RCS SafeStaff Alcohol FAQ page.
2. Select SHOP and locate RCS Online Alcohol Service Compliance Training in the appropriate language.
3. Add one course to your cart and select PROCEED TO CHECK OUT.
4. Sign in or create an individual account.
5. Under PRIMARY ORGANIZATION, begin typing your **employer name** and select the correct **company**. Confirm the company name with your employer if unsure.
6. For eligible RCS client companies, confirm the transaction grand total shows $0.00. If it does not, **stop before paying and contact RCS or your employer.**
7. Submit the order, then select START COURSE.

Published RCS guidance: RCS says promotional access codes are no longer used for this online course. Older FAQ entries still mention a code, so follow the current company-selection and $0.00 process.

[1] RCS Alcohol FAQ: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

2. Complete the course

- Read each training section and complete the questions.
- Use the course navigation to advance between sections.
- Review incorrect responses and follow the course instructions.
- Complete the training by the deadline assigned by your employer.

Important: Published RCS materials state that online course access expires 30 days after registration. This is separate from the employee-training deadlines in Florida Responsible Vendor Act.

[1] RCS Alcohol FAQ: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

3. Obtain your certificate

1. Confirm that the course status shows Complete.
2. Open My Certificates.
3. Select Obtain Certificate.
4. Complete any required certificate information.

5. Save or print the certificate.
6. Provide a copy to the manager designated by your employer.

RCS directs employees to provide proof of completion to their employer.

[1] RCS Alcohol FAQ: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

4. Troubleshooting and support

Problem	Recommended action
Company not listed	Confirm the registered organization name with your employer.
Course shows a charge	**Stop before paying; contact RCS.**
Existing course not visible	Sign in and check My Courses; do not purchase the course again.
Course expired	Contact RCS or your employer.
Certificate unavailable	Verify course completion, then check My Certificates.

RCS support: 866-372-7233 or 800-537-9863. Published hours: Monday-Friday, 8:30 a.m.-5:00 p.m. EST.

[1] RCS Alcohol FAQ: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

5. Florida compliance reminder

Florida Statute 561.705 describes requirements for a vendor seeking Responsible Vendor qualification. The statute requires relevant employee and manager training, employee supervision until training is completed, meetings every four months, and retention of specified employment and training records.

[2] Florida Statute 561.705: https://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0500-0599/0561/Sections/0561.705.html

Do not confuse course completion with program qualification. RCS states its online alcohol training does not meet all requirements of Florida Responsible Vendor Act. Completing this course alone does not establish Responsible Vendor qualification for an establishment.

[1] RCS Alcohol FAQ: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

Responsible Vendor timing at a glance

Requirement	Florida statutory standard
Nonmanagerial alcohol serving employee training	Within 30 days after commencing employment; supervision is required until training is received.
Manager training	Within 15 days after commencing employment.
Ongoing meetings	One meeting every 4 months covering applicable topics and vendor policies and procedures.
Records	Maintain required employment, acknowledgment, training, and enforcement records.

Sources

[1] RCS / SafeStaff Alcohol FAQ - online course registration, certificate, support, and Florida approval guidance.

URL: https://www.safestaff.org/SafeStaff/SafeStaff/Alcohol_FAQs.aspx

[2] Florida Legislature, Florida Statute 561.705 - Responsible vendor qualification.

URL: https://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0500-0599/0561/Sections/0561.705.html

This document is operational guidance, not legal advice. It intentionally leaves employer-specific policies open rather than inferring them from public sources.